

SHAMAYITA CONVENT SCHOOL

PROCESS OF TRANSFER CERTIFICATE

- *The student submits a written application for the Transfer Certificate (TC).*
 - *The TC will be generated after 7 days.*
 - *Guardians must visit the school and meet with the authorities to complete formalities.*
 - *The TC fee is 500 rupees.*
 - *Guardians need to ensure the student is dismissed from the Bangla Shiksha Portal (West Bengal Board).*
 - *After all steps are completed, the Transfer Certificate is issued.*
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